

PUKETE PRIMARY SCHOOL
MINUTES OF PUKETE SCHOOL BOARD OF TRUSTEES MEETING
HELD WEDNESDAY 15 NOVEMBER 2023 AT 5.33 PM

PRESENT	Trish Haworth (Acting Principal), Stacey Smith, James Weller (in at 1744), Rachel Brady (Staff Rep), Rachel P, Andrew Bramston and Becs Torrey.
APOLOGIES	Te Manu Elkington
IN ATTENDANCE	Michele Ellery (Minute Secretary) Hilary Milne, Donna Barker, Erica Andersen and Kimberley Long (Team Leaders) Natalie Peters (Acting Deputy Principal)
RATIFICATION OF MEETING AGENDA	RESOLVED: Standard Agenda
CORRESPONDENCE	Nil
DECLARATION OF INTERESTS	There were no changes in declaration of interest.
FINANCE	The October 2023 accounts were ratified and approved for payment.
MINUTES OF PREVIOUS MEETING	RESOLVED: That the minutes of the 25 October 2023 meeting were adopted.
MATTERS ARISING	NIL
THANK YOU TO STAFF FROM STACEY SMITH	On behalf of the board I wanted to express our immense gratitude and thanks for the support you have given this past 5-6 weeks. It has been stressful and awful to deal with the continued vandalism. The support of staff was incredible, people here all hours of the day, cleaning, doing security checks, dropping off food and just the support in general. You have gone well over and above and we truly thank you. We are now in the process of organising a restorative justice meeting. Extra special thanks to Trish, stepping up to this job at the worst time possible. I know you have been exhausted but you've still carried on and we appreciate you.

**TEAM LEADERS
PRESENTATION**

Each team leader gave a brief overview of the year both academically and activities wise. All were very positive and looking towards more success in 2024.

Ruru Team - Erica reported on a successful year with most Priority Learners having progress of more than 1 year. The team really enjoyed school wide activities such as Fun Fiesta, Pukete Splash, ninja and Warriors.

Kakapo Team - Trish read Sarah's report. They are still working on OTJ's (Overall Teacher Judgements) but were pleased to report 14/17 Priority Learners have made significant progress. Camp was also a highlight.

Kea Team - Kimberley spoke of a very capable cohort who have made consistent progress. Eastle "A moment in time" writing went particularly well. great job. This group have been very active in sports and HPE activities as well as having a trip to Hamilton Gardens.

Kiwi Team - Hilary reported that BSLA (Better Start Literacy Approach) has really worked. She thanked Donna for laying the groundwork for this. Accelerated progress 1 child up 15 levels but still not at expected level but what great work !! Natalie and Gavin have been very supportive with BSLA.

Tui Team - Donna explained they have 6 teachers in the Tui Team. They have used bits of BSLA that work for younger children. Only 6 Year 1 children are below in writing. Most students are "at" and "working towards". Once the children have the bulk of the

Stacey thanked the Team Leaders for coming and sharing their positives. Team Leaders left at 6.03pm

PRINCIPALS REPORT

Roll: 444

Finance

Our income for year to date is at 89%, and our expenditure to date is running at 85%.

03 November **\$18,338.28**

14 November **\$20,634.73**

28 November – GST **\$33,373.59**

Credit cards: TOTAL \$1,094.36

- Gavin - \$ 16.99

- Claire - \$413.81

- Trish - \$663.56

Recommendation; The BOT approves the October accounts for payment

This recommendation was passed.

Sarah Frank - resignation

Sarah has resigned from her teaching position at Pukete School, effective from the end of the 2023 year. We wish Sarah all the best in her pursuit of new opportunities and challenges in her career. We have advertised for a fixed term position in the senior school for 2024, and are in the process of shortlisting candidates to interview on Thursday.

Room 14 Term 1 2024

Room 14 will start with 31 children (on current numbers) and 3 teachers; Anna, Teresa & Heather (Jackie on Wednesdays). 2 more children start during February (34) and 3 more in March (37).

- These numbers include all in zone and out of zone siblings on the list, as well as 5 out of zone children currently on the list for Term 1
- There is a chance a few more children may be able to be moved through to R11 & R12 for the beginning of the term which would see them starting with 10 each.
- There is still the chance more in zone children may arrive that we do not know about.

Attendance

We are still monitoring 50 children and their regular attendance.

We still have the hard core group of regular non attenders, with other children coming and going out of the group.

We are continuing to work with parents around the attendance of their child/children.

Lifewalk

The lifewalk agreement has been signed, and our Chaplain will begin, week 2 term 1 2024.

Her name is Pensy du Preez, and we will trial Pensy coming into school each week on a Wednesday from 10.30-2.30.

Pensy will be in over the two breaks so she can be out with our children in the playground as well as going to classrooms listening/talking to our children and supporting them where needed. Teachers will be able to ask Pensy to come to their rooms to talk/listen to the children to support our school culture and to build capacity.

How we use our Chaplain will develop/change as needed.

Te Pae Here

Rae Ward has been reappointed to the role for a Te Pae Here Community of Learning/Kāhui Ako Across Kāhui Ako teacher role (for 1 year at this point).

Rae will be working at Pukete School Monday-Wednesday, and in her Te Pae Here role on Thursdays and Fridays.

Grassroots Trust

The Grassroots Trust Board of Directors approved our recent application for funding to the amount of \$10,000 for Kapa Haka uniforms.

We are thrilled to have been awarded this grant.

We have already had some pari (dresses) made that our girls wore at the Kapa Haka competition. We bought tātua (waistbands) for the boys, and borrowed a moko stencil kit, and piupiu from Deanwell School.

We will use the grant to purchase tīpare, piupiu.

We will be looking at the PTA funding a moko stencil kit and poi, as these did not come under the grant.

Grassroots Trust

The PTA has applied for a grant to be used to employ 2 swim coaches at the beginning of the 2024 year.

Recommendation: The Board approves the application to the Grassroots Trust for a grant of \$21,000 to employ 2 Learn to Swim coaches at the beginning of 2024.

This recommendation was passed.

Rongohia Te Hau

Rae, Natalie and Trish are meeting with the Team Leader's on Tuesday around where we are at with Rongohia Te Hau (we were meant to meet last Tuesday, but put it back until next week due to dealing with the aftermath of vandalism acts). Team Leader's will

meet with their teams in week 8 to bring them up to speed. From there we will make a plan for 2024.

Lighting

Trish has asked Nick Roberts (So Watt Electrical) to put in a quote for improving our lighting in the senior quad and down the driveway. She has spoken to Stacey about this, and it was agreed that this should go ahead.

Trish rang MOE, to see if we could get this under vandalism, however we can't, but it is really important to have improved lighting around our school.

The lighting was installed yesterday, and it certainly lights up our senior quad and driveway.

Despite being told it doesn't come under vandalism, we are going to put the invoice into MOE stating that the lighting actually improves safety around the buildings which are owned by the Ministry.

(We are hoping that this will get it over the line for refunding us).

Recommendation: new lighting to go in the senior quad area and down the driveway at a cost of \$4554.09.

This recommendation was passed.

Vandalism

The first half of term 4 has certainly had its rather large challenges with vandalism.

51 windows broken, the pool trashed, 2 drinking fountains ripped off the walls, 2 downpipes torn off their brackets, electrical wiring pulled off around the pool and a myriad of mess to clean up.

The youths who carried out the vandalism have been identified, and have all been spoken to by police, and referred onto Youth Aid.

These children are all under 16 years old.

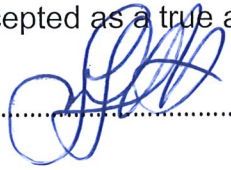
There were 2 groups (apparently not linked). The 1st group trashed the pool and broke the first lot of windows.

The 2nd group who were only identified last week and interviewed by police, carried out the 4 other vandalism incidents, including the last one where 24 windows were broken, downpipes damaged, and a firecracker put through one of the broken windows in room 2,

	<p>badly scorching a piece of artwork that was hanging along the window.</p> <p>We were extremely lucky that it did not set alight not only room 2 but the whole block.</p> <p>Despite the serious nature of trying to burn a picture in the room, the police have intimated that it probably won't go to juvenile court, as they were not known to police before these incidents.</p> <p>Senior Sergeant McKenzie, Hamilton Area Manager for Youth and Community has asked if Stacey and Trish would like to meet with these youths to let them know how this has made our children, staff and community feel.</p> <p>We have agreed to this.</p> <p>We also asked if a few of our children could write letters saying how they felt about the vandalism. Senior Sergeant McKenzie is going to put this to the Youth Aid team, who will be in touch with us in due course.</p> <p>Points to note</p> <ul style="list-style-type: none"> ● The windows and downpipes have been repaired. ● We have the quote for 2 new drinking fountains, but were waiting until everything had settled down before having Crawshaw Plumbing replace these. ● The pool is still being cleaned by Jacob, and is on track to be ready for use from week 8 of this term. Once it is clean, the pump will then have a service as it has dirt inside it. ● The electric wiring has been fixed up around the pool area, and Nick is going to give a quote for getting the electric fence up and running again. (This won't come under vandalism)
<p>POLICY</p>	<p>Religious Instruction - Michele Ellery has passed the names of the people who come to run the Champions opt in group and the churches they are members of to Rachel Brady.</p>
<p>STRATEGIC PLAN</p>	<p>Needs to be shared with staff and then our community.</p>

	There being no further business the meeting closed at 7.02pm
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Accepted as a true and correct record


..... Chairperson

Dated: 29/11/23.....