

**PUKETE PRIMARY SCHOOL**

**MINUTES OF PUKETE SCHOOL BOARD OF TRUSTEES MEETING**

**HELD WEDNESDAY 05 MAY 2021 at 5.42 PM**

<b>PRESENT</b>	Kylea Heaton , Gavin Oliver (Principal), James Weller, Stacey Smith, Katrina Jamieson and Amie Whenuaroa.
<b>APOLOGIES</b>	Nil
<b>IN ATTENDANCE</b>	Michele Ellery ( Minute Secretary )
<b>RATIFICATION OF MEETING AGENDA</b>	<b>RESOLVED:</b> Standard Agenda to be followed.
<b>DECLARATION OF INTERESTS</b>	There were no changes in declaration of interests.
<b>MINUTES OF PREVIOUS MEETING</b>	<b>RESOLVED:</b> That the minutes of the meeting held on 24 March 2021 be adopted .
<b>MATTERS ARISING</b>	NIL
<b>CORRESPONDENCE</b>	NIL
<b>FINANCE</b>	The April 2021 accounts were ratified and approved for payment.

<p><b>PRINCIPALS REPORT</b></p>	<p><b><u>Roll - 439</u></b></p> <p><b><u>ERO is coming</u></b> ERO will be coming to Pukete School later in the year.</p> <p><b><u>Opportunity</u></b> The Board has an opportunity for training with Ande Fords. This will take place on Wednesday 02 June from 5.30pm - 6.30pm.</p> <p><b><u>Property</u></b> The tender documents for the Admin and Dental Clinic have gone to tender. With tenders closing on 31 May.</p> <p><b><u>Annual Plan</u></b> We have completed the annual plan ready to be sent with our strategic plan to MoE.</p> <p><b><u>Professional Growth Cycles</u></b> As the result of The Teaching Council of Aotearoa removing appraisal from the teacher's collective contract Professional Growth Cycles have been developed. A key component is professional development. Staff will be involved in BSLA ( better Start Literacy Approach ), Poutama Pounamu ( learning about Te Tiriti o Waitangi and colonisation ) , Te Ahu o te Reo Māori ( learning te Reo Maori )PE and Health and Leadership.</p> <p><b><u>PTA</u></b> The PTA are keen to run the Gala annually.</p> <p><b>RECOMMENDATION: The PTA run a school gala annually. This was PASSED.</b></p>
<p><b>GENERAL BUSINESS</b></p>	<p>The Board went into Committee at 6.45 pm and came out of committee at 6.52 pm.</p>
	<p><b>There being no further business the meeting closed at 6.55 PM.</b></p>

Accepted as a true and correct record,

Kyle Owen.....Chairperson

Dated: 16<sup>th</sup> June - 2021