

**PUKETE PRIMARY SCHOOL**  
**MINUTES OF PUKETE SCHOOL BOARD OF TRUSTEES MEETING**  
**HELD WEDNESDAY 27 OCTOBER 2021 at 5.37 PM VIA ZOOM DUE TO LOCKDOWN.**

<b>PRESENT</b>	Gavin Oliver (Principal), Stacey Smith, Amie Whenuaroa, Kylea Heaton, Rachel Brady, James Weller and Katrina Jamieson.
<b>APOLOGIES</b>	None
<b>IN ATTENDANCE</b>	Michele Ellery ( Minute Secretary )
<b>RATIFICATION OF MEETING AGENDA</b>	<b>RESOLVED:</b> Standard Agenda to be followed.
<b>DECLARATION OF INTERESTS</b>	There were no changes in declaration of interests.
<b>MINUTES OF PREVIOUS MEETING</b>	<b>RESOLVED:</b> That the minutes of the meeting held on 29 September 2021 be adopted .
<b>MATTERS ARISING</b>	NIL
<b>CORRESPONDENCE</b>	<ul style="list-style-type: none"> <li>● 3 quotes for the sensory garden work from Groundcover Landscaping</li> <li>● NZEI a guide regarding mandatory testing for Alert Level 3 in schools.</li> <li>● NZEI email for advice to members regarding mandatory vaccinations in schools.</li> <li>● NZEI email about the advice previously mentioned in correspondence.</li> <li>● Parliamentary Counsel Office regarding COVID 19 Public Health Response ( Vaccinations ) Amendment Order ( No 3 ) 2021.</li> <li>● Tender Summary regarding the LSC building from pmd-inc ltd.</li> <li>● Privacy Statement: Vaccination Register Pukete School</li> <li>●</li> </ul>
<b>FINANCE</b>	The October 2021 accounts for payment were ratified and approved for payment.

## PRINCIPALS REPORT

**Roll - 465**

### Events

Upcoming events were discussed due to the very unpredictable times we live in with Lockdowns, limits on numbers etc.

### **Recommendation - Camp**

Both camps are to be cancelled due to Covid factors beyond our control.

**This recommendation was approved.**

### **Quiz Night**

Conferred with Debbie PTA chairperson, Quiz night to be cancelled. Prizes from businesses to be returned or used for spellathon.

### **Spellathon**

Will hopefully be rescheduled.

### **Yr 6 Production**

May be morphed into a film if we return to L2 next week.

**Mountain Biking - Cancelled**

**Inter-school Cross Country - Cancelled**

**Interschool Athletics - Cancelled**

**Prize Giving - Possibility of being live streamed.**

**Yr 6 Farewell Function - Possibly children only.**

### **Home Learning Student Engagement**

Gavin presented a document showing each classrooms' level of engagement in home learning. There were notes from staff also on what the children were particularly engaged with.

### **Property**

### **Admin Upgrade**

Ongoing delays mean the completion date now is probably mid-November.

	<p><b>Learning Centre Upgrade and Extension</b></p> <p><b>Recommendation;</b>  The Board approve the LSC upgrade and extension as prescribed in the attached letter from Himi Whitewood.  This recommendation was approved.</p> <p><b>Accessibility guidelines on web based content-</b>  James Weller asked for clarification on childrens access to online educational content at home.</p> <p><b>DLD - Development Language Disorder-</b>  James Weller noted this affects 2 in 30 people and it is often misdiagnosed.</p>
<p><b>POLICY</b></p>	<p><b>Privacy Statement: Vaccination Register at Pukete School</b></p> <p><b>Harassment</b> - Board members were asked to look at this policy before the next meeting. The Staff Re, Rachel Brady will also contact all staff for their feedback.</p> <p><b>Religious Education</b> - Pukete School has an opt in programme.</p> <p><b>Maori Educational Success</b> - Gavin Oliver to look into this with Rae Ward and Teresa Smith with the possibility of a complete rewrite.</p>
	<p><b>There being no further business the meeting ended at 6.53pm.</b></p>

Accepted as a true and correct record,

.....Chairperson

Dated:.....