

**PUKETE PRIMARY SCHOOL
MINUTES OF PUKETE SCHOOL BOARD OF TRUSTEES MEETING
HELD WEDNESDAY 24 NOVEMBER 2021 AT 5.35PM**

PRESENT	Gavin Oliver (Principal), Stacey Smith, Amie Whenuaroa, Kylea Heaton, Rachel Brady and James Weller.
APOLOGIES	Katrina Jamieson.
IN ATTENDANCE	Michele Ellery (Minute Secretary)
RATIFICATION OF MEETING AGENDA	RESOLVED: Standard Agenda to be followed.
DECLARATION OF INTERESTS	There were no changes in declaration of interests.
MINUTES OF PREVIOUS MEETING	RESOLVED: That the minutes of the meeting held on 27 October 2021 be adopted .
MATTERS ARISING	NIL
CORRESPONDENCE	
FINANCE	The November 2021 accounts for payment were ratified and approved for payment.

PRINCIPALS REPORT

Roll - 466 (compared to 458 on 25 November 2020)

Zoning Roll Ballot - Yr 0 Term 1 2022

The Board were shown projected numbers for new entrants prepared by Natalie.

Recommendation

The Board of trustees accepts 8 out of zone new entrant enrolments who have been pre-enrolled as of today.

This recommendation was passed.

Finance

Recommendation

The Bot approves spending of \$20,000 to complete the Admin fit-out and purchase a portable pool vac system.

This recommendation was passed.

COVID - Up-Date

I would like to acknowledge the tremendous work the BoT and staff did as we prepared to move to the return of the children to “part-time school” only to have the “surprising” change to L2.

Managing Covid - all schools have received detailed “tool kits” focused on managing a Covid case at a school.

Property

Admin Block - the blessing is planned for Monday 6 December but is to be confirmed.

Sensory Garden/pump track

Due to the lack of fundraising available and a huge quote(\$69,000) being received for the sensory garden, we would like to put all the SIP money towards the pump track to guarantee we can carry on with the pump track. The Ministry of Education has ok'd this.

Recommendation

The BOT approves the SIPS money to go to the pump track instead of the sensory garden.

This recommendation was passed.

Learning Support Centre

The upgrade work is now unlikely to start this year and it is yet to be confirmed when it will start.

Uniform

The director of Oriental International, Sophia Li, the company that supplies our uniform, has asked that we consider renewing our contract. A group can be set up to go into negotiations.

Recommendation

The BoT undertakes negotiations with Oriental International for the supply of school uniforms and authorises Stacey Smith, Gavin Oliver, Karen Roberts and Aimee Whenuaroa to carry out these negotiations with the desired outcome of presenting a contract to be tabled at the next meeting.

This recommendation was passed.

Application to Grassroots

In 2022 I would like to continue with our learn to swim programme using professional coaches. Therefore I am suggesting that we apply to Grassroots for funding to employ the coaches.

Recommendation

The BoT approves the application to The Grassroots Trust for a grant of \$15,000 to employ Learn to Swim coaches at the beginning of 2022.

This recommendation was passed.

Christmas - Children's Story of Christmas through a Christian lens

Michael Ferri, the leader of the Christian Education group has asked if we are okay with each child taking home the attached booklet.

Recommendation

The BoT approves each child be offered the opportunity to take home the "It Begins in Bethlehem Booklet" on the understanding that the school gives parents the opportunity that they request for their child not to be given the booklet.

This recommendation was passed.

POLICY	Harassment - James made a response suggesting adding "might include but limited to" Religious Education - Maori Educational Success - still looking at getting it done as it is a large job. We will see if anyone in our community would like to be involved and Gavin will talk to Richard Crawford at Fairfield College.
IN COMMITTEE	The Board went " In to committee" at 5.47pm and cam "out of committee" at 6.09pm.
	There being no further business the meeting ended at 6. 50pm.

Accepted as a true and correct record,

.....Chairperson

Dated:.....