

PUKETE PRIMARY SCHOOL
MINUTES OF PUKETE SCHOOL BOARD OF TRUSTEES MEETING
HELD WEDNESDAY 16 MARCH 2022 at 5.35 PM VIA ZOOM

PRESENT	Gavin Oliver (Principal), Stacey Smith, James Weller, Rachel Brady, Katrina Jamieson and Amie Whenuaroa.
APOLOGIES	Nil
IN ATTENDANCE	Michele Ellery (Minute Secretary)
RATIFICATION OF MEETING AGENDA	RESOLVED: Standard Agenda
DECLARATION OF INTERESTS	There were no changes in declaration of interests.
MINUTES OF PREVIOUS MEETING	RESOLVED: That the minutes of the meeting 16 February 2022 be adopted .
MATTERS ARISING	NIL
CORRESPONDENCE	<ul style="list-style-type: none"> ● Notice from NZEI regarding upcoming Support Staff Union Meetings ● Notification of BOT election dates ● Resignation letter from BOT member Kylea Heaton ● Liz Ross, from Waikato DHB, regarding using Te Manawa as a popup vaccination centre.
FINANCE	The March 2022 accounts were ratified and approved for payment.

<p>PRINCIPALS REPORT</p>	<p><u>DHB request to use Te Manawa as a Pop Up Vaccination Venue</u></p> <p>The DHB have requested approval to use our facilities as a Pop Up Vaccination Venue on Saturday in the near future. This matter was discussed amongst the BOT members.</p> <p>RECOMMENDATION: That the Waikato DHB set up a mobile pop up vaccine station in Te Manawa. This recommendation was passed.</p> <p><u>PROPERTY</u></p> <p>Dental Clinic Upgrade Framing is going up this week</p> <p>10 Year Property Plan - 5YA James and Gavin have had a closer look at the 5YA and after discussion with the consultant we have asked that the plan be amended. The amendments were shown to the BOT members.</p> <p>Recommendation The BoT Proceed with the 5YA with the changes outlined above. This recommendation was passed.</p>
<p>OTHER</p>	<ul style="list-style-type: none"> ● Stacey Smith has received Gavin’s appraisal information from David McNair. Quote “Pukete School is in great hands”. Gavin is meeting all expectations and also has some news goals. ● Aimee and James will be attending a Treaty of Waitangi online workshop.
<p>POLICY</p>	<ul style="list-style-type: none"> ● Health and Safety and Emergency, Crisis and Disaster Management : These policies are due for review and Schools Docs will meet with Harrison Tew who recently drew up plans for emergency planning. The BOT are mindful that some of the policies will double up with Harrison Tew’s plans. <p>Note: Rachel will help with policy alongside Aimee.</p>

IN COMMITTEE	The Board went into Committee at 6.18 pm and came out of committee at 6.22 pm.
	There being no further business the meeting closed at 6.51 PM.

Accepted as a true and correct record,

.....Chairperson

Dated:.....