

PUKETE PRIMARY SCHOOL
MINUTES OF PUKETE SCHOOL BOARD OF TRUSTEES MEETING
HELD WEDNESDAY 13 APRIL 2022 at 5.36 PM VIA ZOOM

PRESENT	Gavin Oliver (Principal), Stacey Smith, James Weller, Rachel Brady, Katrina Jamieson and Amie Whenuaroa.
APOLOGIES	Nil
IN ATTENDANCE	Michele Ellery (Minute Secretary) and Trish Haworth (presenting on Reading Data Achievement)
RATIFICATION OF MEETING AGENDA	RESOLVED: Standard Agenda
DECLARATION OF INTERESTS	There were no changes in declaration of interests.
MINUTES OF PREVIOUS MEETING	RESOLVED: That the minutes of the meeting 16 March 2022 be adopted .
MATTERS ARISING	NIL
CORRESPONDENCE	NIL
FINANCE	The April 2022 accounts were ratified and approved for payment.

PRINCIPALS REPORT

Covid

Moving to no mandates or site based mandates.

Given that Pukete vaccination rates reflect the national numbers Gavin suggested that we avoid any additional mandates and stay within the Covid Project Frame at Orange. From week two we will resume the two daily breaks and eating times as a whole school.

Recommendation : The Board approves the COVID plan for orange level.

This recommendation was passed.

CO2 Monitors and Air Purifiers

Currently we have 1 MoE supplied CO2 monitor which is useful as it measures the amount of CO2 in a room and can be set to sound an alarm if the levels rise too high. This may be useful as a reminder for teachers to add extra ventilation to their room.

Gavin has talked with MoE about the supply of portable air purifiers and it seems while they are nice to have that they are not very efficient at cleaning the air in a space the size of a classroom.

Staff with Covid

To date 12 staff members have had COVID with 9 of the 12 being in isolation before becoming infected. This would seem to indicate that the measures we are taking to prevent the spread are working. (We have a staff of 45.)

DHB use of Te Manawa as a Pop Up Vaccination Venue

The DHB have indicated the outcome was positive, especially as this was their first school based vaccination. The DHB has covered all costs and made a donation of \$2000 towards the bike track. (PTA)

Recommendation: The donation of \$2000 from the DHB to be advanced to the PTA for the Bike Track.

This recommendation was passed.

Break In

On 7 April the rear door window of the admin block was broken using a cobblestone and 3 females aged approximately 15 entered the admin and proceeded to steal 2 ipads and food from the staff room fridge. Unfortunately the alarm did not activate due to a faulty PIR. The appropriate police forms have been completed and there is work being done on the insurance claim.

Annual Report - Accounts

Gavin spoke with the auditor on Monday and the annual accounts are not ready yet.

Property

10 Year Property Plan

The draft plan was emailed to school on the 12 April and needs quite a bit of unpicking to make sense of it, so James and Gavin will take an opportunity to double check the plan and possibly consult with Himi Whitewood, before signing it off.

Recommendation: The Board delays approving the 10 Year property plan until the next meeting.

This recommendation was passed.

Dental Clinic Upgrade - To Learning Support Centre

Good progress has been made on the dental clinic with an expected completion date of early to mid May.

Bike Track

Good progress is being made on the track design with a further meeting planned for 29 April on site when Paul Langland will have marked the track out so the group can visualise the concept plan.

Storm - Tree Damage

The 3 trees damaged in the storm in February have been cleared with the stumps now accessible for grinding. (Thanks to Bart Tree Services for their work.)

Teacher Only June 3 (Friday before Queen's Birthday)

Our CoL are holding a Teacher Only Day on Friday 03 June and Gavin would like Pukete School to take part, he has therefore requested Board approval.

Recommendation: The Board approves the school having a Teacher Only Day on Friday June 3.

This recommendation was passed.

OTHER

The June Board meeting date has changed from 08 June to 22 June at 5.30pm.

OTHER	Trish Haworth, Deputy Principal, presented information on Reading Data Achievement for children in Years 3 through to 6. Children sit a STAR test in March and again in November and the data is compared. This information is used to identify which children need extra help. Trish presented data in year groups, ethnicity groups and gender groups. The Board discussed the data and asked a number of questions.
POLICY	Healthcare and management policies will be up for renewal in Term 2, 2022.
	There being no further business the meeting closed at 7.22 PM.

Accepted as a true and correct record,

.....Chairperson

Dated:.....